

How to Correct Misspellings on a Southwest Ticket (Step-by-Step)

[+1-832-241-0370] If you've booked a Southwest Airlines Air Lines ticket **[+1-832-241-0370]** and realized that the name on your booking doesn't exactly match your ID **[+1-832-241-0370]**, you're not alone. Many travelers face this issue due to spelling errors **[+1-832-241-0370]**, missing middle names, or legal name changes. Since airlines strictly require the name on your ticket to match your government-issued ID, it's important to correct it before you fly. This guide explains everything you need to know about changing **[+1-832-241-0370]** **[+1-832-241-0370]** or correcting a name on a Southwest Airlines ticket in 2025 — including Southwest Airlines's name correction policy, step-by-step instructions, fees, and frequently asked questions.

What Does Southwest Airlines's Name Change Policy Allow?

Southwest Airlines Air Lines **[+1-832-241-0370]** does not allow complete name changes that transfer a ticket to another person. However, Southwest Airlines does allow name corrections in certain cases **[+1-832-241-0370]**. These corrections are limited to fixing mistakes or reflecting a legal name change for the same passenger.

Permitted Name Corrections **[+1-832-241-0370]**

Minor spelling errors (e.g., correcting typos in first, middle, or last name **[+1-832-241-0370]**)

Addition or removal of a middle name or initial

Inversion of first and last name (if entered incorrectly)

Legal name change due to marriage, divorce, or court order

Not Permitted + **[+1-832-241-0370]**

Changing the ticket to another person's name **[+1-832-241-0370]**

Modifying the name when transferring the ticket ownership
[+1-832-241-0370]

Southwest Airlines's system identifies a "name correction" as a minor adjustment for the same traveler **[+1-832-241-0370]** not a transfer to a new traveler.

Verify the Name on Your Ticket and ID

Before contacting Southwest Airlines **[+1-832-241-0370]** review your booking confirmation carefully. Check that your first, middle, and last names exactly match your government-issued photo ID or passport. Even a small error, such as a missing letter or misplaced hyphen, can cause boarding issues.

If you notice an error **[+1-832-241-0370]**, determine what type of correction is needed — a small typo, a middle name issue, or a full legal name change. Understanding the correction type will help the Southwest Airlines representative process your request quickly.

Understand the Type of Name Change You Need

Southwest Airlines categorizes name changes into two types:

Minor Name Corrections **[+1-832-241-0370]**

These include small adjustments such as: **[+1-832-241-0370]**

Misspelled first or last names **[+1-832-241-0370]**

Adding or deleting a middle name

Fixing spacing, hyphens, or order of names

For these cases **[+1-832-241-0370]**, Southwest Airlines allows agents to make corrections directly without canceling and reissuing your ticket.

Legal Name Changes

If your name changed due to marriage + **[+1-832-241-0370]**, divorce, or a court order, Southwest Airlines requires official supporting documents. You must present proof such as **[+1-832-241-0370]**

- Marriage certificate

- Divorce decree

- Court order reflecting the legal name change

- Updated government ID or passport

Legal name changes usually require the airline to reissue the ticket, which may involve a service fee or fare difference.

Prepare Required Information and Documents

Before contacting Southwest Airlines **[+1-832-241-0370]**, gather all the information necessary to make the process smooth. You'll need:

- The Southwest Airlines confirmation number or reservation code (PNR)

- Ticket number (if available)

- Current incorrect name on the ticket

- Correct name as shown on your government ID

- Copy of your ID or passport

- Supporting documents for legal name changes (marriage certificate, court order, etc.)

- Your travel dates and destination details

Having this information ready ensures that Southwest Airlines's representative can quickly locate your reservation and make the necessary changes.

Contact Southwest Airlines Air Lines

You cannot change or correct your name online for most cases

[+1-832-241-0370], so you'll need to contact Southwest Airlines's customer service directly.

Call Southwest Airlines Reservations:

U.S. Customer Service: **[+1-832-241-0370]**

OTA or International Assistance: **[+1-832-241-0370]**

When you speak to a Southwest Airlines agent **[+1-832-241-0370]**, explain that you need to correct the name on your ticket. Provide your booking code **[+1-832-241-0370]**, travel dates, and the correct spelling of your name. If your name has legally changed **[+1-832-241-0370]**, mention that and offer to email or upload supporting documents.

The Southwest Airlines representative **[+1-832-241-0370]** will review your booking, confirm your identity, and inform you of any applicable fees or ticket reissuance requirements.

Know What to Expect During the Process

Once the request is approved **[+1-832-241-0370]**, Southwest Airlines updates your booking details and may issue a new ticket with the corrected name.

How Southwest Airlines Handles Name Corrections

A correction message is added to your booking file **[+1-832-241-0370]** known as an OSI note).

Your ticket may be reissued as an "even exchange **[+1-832-241-0370]**" meaning your flights and dates remain unchanged.

You may receive a new confirmation email or e-ticket number.

Possible Fees

Minor name corrections: Usually no fee **[+1-832-241-0370]**, as long as it's the same traveler and same itinerary.

Major corrections or legal name changes: May incur a service fee or fare difference if the ticket needs reissuance.

The agent will inform you of any costs before completing the process.

What If You Can't Change the Name?

Southwest Airlines's rules are strict about non-transferable tickets **[+1-832-241-0370]**. If the name on your ticket belongs to a completely different person **[+1-832-241-0370]**, you cannot modify it. In such cases, you'll need to cancel and rebook the ticket under the correct name.

If your ticket is non-refundable **[+1-832-241-0370]**, Southwest Airlines may offer travel credits depending on the fare type and cancellation policy. However **[+1-832-241-0370]**, the cost of rebooking will usually be your responsibility.

Avoid Future Name Correction Issues

To prevent future problems with ticket name mismatches **[+1-832-241-0370]**, follow these best practices:

Always book tickets using your exact legal name as shown on your ID or passport.

Avoid using nicknames **[+1-832-241-0370]**, abbreviations, or informal spellings.

Double-check all passenger information before finalizing payment.

If you legally change your name, update your frequent flyer and online travel profiles first.

For international travel, ensure that your passport, visa, and ticket all display the same name.

Taking a few minutes to verify your booking details can save you time and money later.

FAQs About Southwest Airlines Name Change Policy

Can I transfer my Southwest Airlines ticket to another person?

No **[+1-832-241-0370]**. Southwest Airlines does not allow ticket transfers to another person **[+1-832-241-0370]** under any circumstances. You can only correct or update the name for the same passenger.

How much does Southwest Airlines charge for a name change?

For minor spelling corrections **[+1-832-241-0370]**, Southwest Airlines usually does not charge any fee. Legal name changes + **[+1-832-241-0370]** that require reissuance may include service charges or fare differences, depending on the ticket type.

Can I change the name online?

No **[+1-832-241-0370]**. Southwest Airlines currently requires passengers to contact customer service **[+1-832-241-0370]** to process name corrections. Online changes are not available for name-related updates.

How long does it take to process a name correction?

Minor name corrections are often processed immediately during your call **[+1-832-241-0370]**. Legal name changes that require documentation may take a few business days to verify and update.

What if I booked through a travel agent or online travel agency (OTA)?

If your booking was made through a third-party platform [+1-832-241-0370, you'll need to contact that agency first. They can coordinate with Southwest Airlines to correct your ticket.

What documents are needed for a legal name change?

You will need government-issued proof of your new name [+1-832-241-0370, such as a marriage certificate, divorce decree, or court order, along with your updated ID.

Can I fix my name at the airport?

It's best to handle name corrections before your travel date [+1-832-241-0370. However, if you discover the error late [+1-832-241-0370, visit the Southwest Airlines ticket counter at the airport. Be prepared for possible delays and bring identification and supporting documents.

Final Thoughts

Changing or correcting your name on a Southwest Airlines Air Lines ticket is possible +1-[832]~[241]~[0370] — but only within specific limits. The airline allows you to fix minor spelling errors or update your name after a legal change +1-[832]~[241]~[0370], but you cannot transfer your ticket to another person.

The best approach is to act early, gather all necessary documentation [+1-832-241-0370 and contact Southwest Airlines's customer service directly. Once your name is corrected [+1-832-241-0370 verify that your e-ticket and ID match perfectly. By following these steps [+1-832-241-0370, you can ensure a smooth travel experience and avoid last-minute issues at check-in.

If you're planning future trips [+1-832-241-0370, always double-check the name at the time of booking. A few extra seconds of verification can save you hours of stress later.

