

Executive Director / CEO  
Charlotte Shaw



Board Chair  
Theodore "Ted" Smith

TO: **All Prospective Proposers**

FROM: Procurement

DATE: August 25, 2022

SUBJECT: **Addendum 3- RFP No. 22-11 – MICROSOFT CONFIGURATION CONSULTANT**  
**PRE-PROPOSAL CONFERENCE DATE CHANGED**  
**SUBMISSION DUE DATE EXTENSION**

The following change(s) have been made to the above-mentioned RFP. This document (hereinafter referred to as **Addendum 3**) becomes a binding component to the RFP and the resulting contract award. All proposers must include acknowledgment of the Addendum with submission.

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### **Revision**

The above numbered solicitation is amended as set forth in this Addendum 1. This Addendum is issued to revise the Proposal Due Date from Wednesday, September 2, 2022 to Friday, September 7, 2022. **All proposals are due by September 7, 2022.**

The Pre-Proposal Conference has also been changed to **Wednesday, August 31, 2022**, at 2:00 P.M. (CST) via Microsoft Teams. Link will be forthcoming and posted to the website.

### **Acknowledgment to Addendum 3**

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**Company Name**

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**Signature**

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**Date**

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**Print**

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**Title**

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