



The May 20, 2020 meeting of the BJCTA Operations Committee was held via GoToMeeting in accordance with the March 2020 Proclamation issued by the Governor of Alabama.

ATTENDEES

Sam Parker	Johnnye P. Lassiter	Darryl Cunningham
Donald Harwell	LeDon Jones	Kevin Powe
Theodore “Ted” Smith	Frank T. Martin	Valerie Rivers
Harold Young	Glenn Dickerson	Allen Perdue
Anita Griffith	Darryl Grayson	Greg Roddy
Johnathan Mitchell	Joshua Johnson	Myrna Pittman
Phyllis Goode	Stephanie Walker	Mikesha Harvill
Christopher Brewster	Daryl Perkins	Andre’ Davis
Karin Korb	Vincent VanAuker	And approx.. 19 other callers

CALL TO ORDER

Committee Chair Theodore “Ted” Smith called the meeting to order

ROLL CALL

Committee Members

Theodore “Ted” Smith (P); Martin Weinberg (A); Kevin Powe (P)

Remaining Board Members

Donald Harwell (P); LeDon Jones (A); Darryl Cunningham (A); Johnnye P. Lassiter (A); Sam Parker (A);

*(P) Present (A) Absent (T) Tardy

DiNaira Gilbert, Board Administrator, conducted roll call, there was a quorum

ADOPTION OF AGENDA

Director Powe moved to adopt the agenda as presented. Chair Smith seconded the motion and the agenda was properly adopted.

ADOPTION OF MINUTES

Director Powe moved to adopt the agenda as presented. Chair Smith seconded the motion and the minutes were properly adopted.

EXECUTIVE DIRECTOR’S REPORT

Mr. Martin added to reports given in the previous committee meetings that the team was working to finalize the re-entry plan for the administrative staff for the week of June 1, 2020. He also added that the team was preparing for the third meeting with the City of Birmingham to discuss the FY2021 budget allocation. He reminded everyone of the previous meeting had with VIA to discuss a potential partnership and expanding MAXDirect. Follow-up discussion with VIA to discuss their goals for the area scheduled for tomorrow. Director Powe requested an update on the Maintenance Facility. Mr. Martin responded by reminding the committee of the consultants previously approved by the Board and mentioned during the Procurement Manager’s update, one of which included an architecture and engineering firm. That firm is to be tasked with providing the authority with a feasibility study, site assessment and development of the facility. That consultant should be brought to the Board during the next committee cycle. The first step will be reviewing the sites previously assessed to determine their availability as well new properties available. Director Powe followed up with a question about whether the previous site options had been narrowed down to 5 or 3 options. Mr. Martin responded that the options had been narrowed to three after a previous site visits that was attended by a couple of the board members. Mr. Martin added that this would be something that should be reviewed with the firm

as a result of one the sites potentially posing some environmental concerns that might require some remediation. Director Powe followed up with a timeline of completion to which Mr. Martin responded that it will be 2-3 years. Mr. Martin added that preliminary discussions have been had with FTA about the steps that need to be taken. A target date can possibly be provided by the next meeting. Director Powe followed up

DEPARTMENTAL UPDATES

Chair Smith called for departmental updates.

Mr. Allen Perdue provided a fixed route update. Fixed route currently maintaining staffing levels at 97 operators. Currently preparing for the Essential Employee Appreciation Day as well as uniform allotments over the next two days.

Director Powe chimed in with a follow-up question on the maintenance facility/BRT, "Are we doing 60-foot buses on the BRT?". Mr. Martin responded that the buses will be 40-foot buses, Director Powe asked if we currently have 40-foot buses to which Mr. Martin responded with an affirmative.

Mr. Johnathan Mitchell provided a Maintenance Department update. Last month completed 100% on time preventative maintenance inspections. Completed 4 engine replacements, three in paratransit and one in fixed route. Still practicing social distancing on the buses and also continuing the hourly cleaning schedule and nightly cleanings. Miles between role call for fixed route was 11,493 miles, for paratransit was 15,625 for last month.

Director Parker wanted to commend the Operations and Maintenance departments for the work they've been doing to continue operations during this time. He followed up with a question on bus shelters and the shelter at the Piggly Wiggly on Clairmont. As of today, that shelter is still not in place to no fault of Wytangy. It appears there is an issue with the permitting department at the City of Birmingham. Mr. Martin assured Director Parker that we now have a standing meeting with Mr. Moore, the City's COO, where we should be able to ensure he is aware of similar issues with the City. Wytangy added that this Director Parker's assessment was accurate. She used an example of one of the most recent request from the permitting department for an updated engineering stamp that had not been requested during any of the previous steps in the process which cause yet another delay in approval process.

Director Powe followed up on the bus shelter discussions asking if the engineering stamp had anything to do with the design of the shelters. Wytangy responded that no the shelter design would not change. The City just notified Mr. CP that the engineering stamp was expired. Director Powe agreed with Director Parker's sentiments about the bus shelters and shared instances where he has witnessed passengers waiting at stops with no shelters in the rain and the dangers associated with that. Director Powe suggested that we have an advocate for more shelters. Mr. Martin added that the members of the Transportation Committee of the City of Birmingham consisted of Councilor Hoyt as the Chair and members are Councilors O'Quinn and Hilliard.

Mr. Young provided the Safety & Security update on Mr. Brewster's behalf as Mr. Brewster was having technical difficulty. Mr. Young updated the Board that 90% of the Operators recently participated in the annual training on the ABCs of bus operation and training. The remaining 10% consists of those out due to COVID-19 related reasons. Those trainings will be conducted on their return.

Ms. Goode entertained questions about the ADA report provided. Dr. Powe requested a brief overview of the information provided. Ms. Goode reported the number of applications fully approved for March at 52, 9 conditional approvals and 1 temporary and no denials A total of 67 applications were completed for paratransit eligibility.

Mr. Brewster added that since COVID-19 and the pandemic leave there have been quite a few employees to take advantage of the lead. However, Operations has been able to maintain operations and provide proper service.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS FOR CONSIDERATION AND APPROVAL

None.

ITEMS FOR INFORMATION AND/OR DISCUSSION

None.

ADJOURNMENT

The meeting was adjourned at 12:20 PM