



BJCTA Planning & Program Development Committee Meeting MINUTES

February 19, 2020

The February 19, 2020 meeting of the BJCTA Planning & Program Development Committee was held in accordance with the March 2020 Proclamation issued by the Governor of Alabama.

ATTENDEES

Sam Parker	Donald Harwell	Darryl Cunningham
Johnnye P. Lassiter	Frank T. Martin	Valerie Rivers
Glenn Dickerson	Harold Young	C. Hooper
Darryl Grayson	Diana Y. Lugo	Ebony O'Brien
James White	Jessica Fadlevich	Johnathan Mitchell
Malia Fort	Phyllis Goode	Mikesha Harvill
Stephanie Walker	Justin Ridgeway	DiNaira Crosby Gilbert
Daryl Perkins	Approx. 17 other callers	Theodore "Ted" Smith

CALL TO ORDER

Committee Chair LeDon Jones called the meeting to order at 11:31 AM.

ROLL CALL

Committee Members

Donald Harwell (P); LeDon Jones (P)

Remaining Board Members

Darryl Cunningham (A); Johnnye P. Lassiter (P); Sam Parker (P); Kevin Powe (A); Theodore "Ted" Smith (P); Martin Weinberg (A)

*(P) Present (A) Absent (T) Tardy

DiNaira Gilbert, Board Administrator, conducted roll call and a quorum was established.

ADOPTION OF AGENDA

Director Harwell moved to adopt the agenda as presented. Director Jones seconded the motion and the agenda was properly adopted.

ADOPTION OF MINUTES

Director Harwell moved to adopt the agenda as presented. Director Jones seconded the motion and the minutes was properly adopted.

EXECUTIVE DIRECTOR'S REPORT

Frank T. Martin, Executive Director/CEO, provided a brief overview of his report previously presented in the previous committee meeting. That report included an update on two upcoming meetings which include a meeting with the Mayor of the City of Birmingham and an ATU meeting.

CENTRAL MARKET UPDATE

Stephanie Walker, Director of Grants, informed the Board that market operations were currently closed due to COVID-19. Director Jones inquired whether any of our farmers were being impacted by COVID-19. Mrs. Walker responded that there has been no direct impact to our farmer's reported and informed the Committee that a marketing strategy was being developed with the City for bringing the market back.

BRT MAX STAFF UPDATE

Valerie Rivers, Chief Administrative Officer, provided an update on the BRT. Ms. Rivers reported that due to the World Games being postponed, the BRT should in fact be online for the World Games. Subcommittee have been meeting about safety and design. The quarterly meeting with Federal Transit Administration is scheduled for May 14, 2020 and the monthly call is also upcoming. Additionally, the team is meeting with World Games officials on the 23rd of April. Director Jones inquired about the ramifications of not complying with the 15 minute headways required for the BRT. Mrs. Walker responded that a failure to adhere could result in a lose of funding and possibly refunding funds received.

MARKETING UPDATE

Myrna Pittman and Alicia Anger assured the Committee that communications and processes were being implemented and put in place around COVID-19.

PLANNING UPDATE

Joshua Johnson, Director of Planning, reported a significant drop in ridership due to COVID-19. Director Jones asked whether an AVAIL solution was in sight, Ms. Anita Griffith, Information Technology Consultant, responded that two vendors have been in so far and a third is scheduled for a visit very soon.

RESOLUTIONS FOR CONSIDERATION AND APPROVAL

None.

ITEMS FOR INFORMATION AND/OR DISCUSSION

Departmental Updates

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 11:56AM