

Executive Director  
Frank T. Martin



Board Chair  
Theodore "Ted" Smith

Date: March 3, 2020  
From: Frank T. Martin, Executive Director and CEO, BJCTA/MAX Transit  
cc: Christopher Brewster, Safety and Security Director  
To: All BJCTA/MAX Transit Customers  
Subject: **SAFETY ALERT #2020-001  
Coronavirus Information (2019-nCov)**

A handwritten signature in blue ink, appearing to read 'Frank T. Martin', is written over the 'cc' and 'To' fields of the email header.

As you may be aware, there has been a coronavirus outbreak in the United States and abroad. The disease was first reported in December 2019 and the origin has been traced to China. It has now spread to the United States and there have been nine reported deaths in the US due to the disease. The Centers for Disease Control (CDC) and the World Health Organization are closely monitoring the outbreak of this disease.

Symptoms of 2019-nCov may include fever, cough, and shortness of breath. Symptoms may appear in as few as two days or within 14 days after exposure. If you experience symptoms, do not wait to seek medical treatment and do follow your doctor's instructions.

#### **How Can You Protect Yourself and Your Family?**

There is currently no vaccine to prevent 2019-nCoV infection. The best way to prevent infection is to avoid being exposed to this virus. However, the CDC recommends everyday preventive actions to help prevent the spread of respiratory viruses like 2019-nCoV, as well as influenza and the common cold, including:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Cough and sneeze into your elbow, not your hand. Alternatively, cough or sneeze into a tissue, then throw the tissue in the trash, and wash your hands.
- Clean and disinfect frequently touched objects and surfaces such as keyboards, mobile telephones and steering wheels.

As our customers, your safety and security are vitally important to us. We have no current evidence that the virus is a threat on our system. We are closely monitoring this situation and provide updates to you as they occur.

Customers who have additional questions or concerns should refer to the CDC website at <https://www.cdc.gov/coronavirus/2019-nCoV>