**Interim Executive Director**

**Frank T. Martin**



**Board Chair**

**Theodore “Ted” Smith**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, July 2, 2019**

**12:00 noon**

**AGENDA**

1. **Call to Order- Chair Smith**
2. **Roll Call & Establishment of Quorum - DiNaira Crosby Gilbert**

***BJCTA Board Members:*** *Darryl Cunningham; Ruby Davis; Donald Harwell; LeDon Jones; Johnnye P. Lassiter; Sam Parker; Kevin Powe; Martin Weinberg; Theodore “Ted” Smith*

1. **Invocation**
2. **Pledge of Allegiance**
3. **Safety Message – Christopher Brewster**
4. **Adoption of the Agenda**
5. **Adoption of Minutes**
   1. Regular Board Meeting- June 5, 2019
6. **Chairman’s Report**
7. **Transit Citizens Advisory Board (TCAB) Update**
8. **Birmingham Xpress Update**
9. **Interim Executive Director’s Report - Frank T. Martin**
10. **Consent Calendar**
11. **Resolution 2019-23:** To Authorize the Interim Executive Director to continue Information Technology (I.T.) Assessment and Evaluation Services with Anita Griffith d/b/a AGGC Inc to the end of fiscal year FY19 (September 30, 2019) at a rate of **$12,500.00** a month not to exceed **$37,500.00 for a three (3)**month period.
12. **Resolution 2019-24:** Authorize BJCTA to accept Tiger Grant funding from the City of Birmingham to procure up to **15 Transit Buses** from BJCTA’s current Contract with New Flyer of America Contract #RS-2018-1216-03 with the amount not to exceed **$602,500.00 per bus.**
13. **Resolution 2019-25:** To Authorize the Interim Executive Director to enter into a contract with G4S Secure Solutions Inc. to provide armed security guard services to BJCTA for a three (3) year period with 2 One (1) year options at a rate of **$22.41 per Armed Security Guard** and **$33.73 per Armed Security Supervisor**.
14. **Resolution 2019-26:** To Authorize the Interim Executive Director to enter into an agreement with **Wendel Companies** to provide requirements for locating and designing to a schematic design level curbside running stations in the downtown ITP area in a two (2) task phase. This project will not to exceed **$51,295.00**.
15. **Resolution 2019-27:** To Authorize the Interim Executive Director to enter into an agreement with Ricoh USA to provide eight (7) Copier / Printers and One (1) Plotter machine at a monthly leased rate not to exceed **$3,237.00 plus usage per month** for a four-year (4) period.
16. **Resolution 2019-28:** Authorize the Interim Executive Director to enter into an agreement with Michelin North America, Inc. to provide **Tire Leasing and Maintenance Services** to BJCTA for a three (3) year period with (2) One-year renewal options not to exceed **$70,000.00 plus the “True Mile” usage** throughout the full term of the agreement.
17. **Resolution 2019-29:** Request for the BJCTA Board of Directors to authorize Board Chair, Theodore Smith to execute a contract extension with Frank T. Martin Consult LLC until June 30, 2019.
18. **Resolution 2019-30:** Authorization for the BJCTA Board of Directors to authorize Board Chair, Theodore Smith to enter into a contract with **Frank T. Martin Consult, LLC** for Frank T. Martin to serve as Chief Executive Officer / Executive Director for a fifteen (15) month period at a rate **$23,500.00 per month**. Thereafter, both parties will agree to meet and confer to renew the contract for a new mutually agreed upon term.
19. **Resolutions for Consideration and Approval - None**
20. **Public Comment\***
21. **Adjournment**

**Upcoming Activities**

* BJCTA Board Committee Meetings - TBA