

Ad Hoc COMMITTEE ROLL CALL

Monday , December 11,2017

Tameka Wren
Ruby Davis
Martin Weinberg
Johnnye P. Lassiter
Theodore Smith
Kevin Powe



BJCTA BOARD OF DIRECTORS
Ad Hoc Committee Meeting
Monday, December 11, 2017
11:00a.m.

AGENDA

I. Call to Order

II. Roll Call

III. Adoption of Agenda

IV. Items for Information and/or Discussion

- A. Amtrak Lease
- B. Intermodal Comprehensive Agreement
- C. City of Birmingham Service Contract
- D. Bus Rapid Transit (BRT) Comprehensive Agreement

V. Resolutions for Consideration & Recommendation

- A. Resolution 2018-06-** Authorize the Executive Director to procure One (1) Aerial Work Platform from **OER Services, LLC** for BJCTA Chassis Room & Shop Bay.
- B. Resolution 2018-07-** Authorize the Executive Director to procure Six (6) Bus Shelters from **Brasco International Inc.** to be installed on the Magic City Connector route for BJCTA.
- C. Resolution 2018-08-** Authorization to Provide “Free” Transportation Service to riders for all future Elections including Election Day- December 12, 2017.

VI. Adjournment

**Birmingham-Jefferson County Transit Authority
STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION: Authorize the Executive Director to procure One (1) Aerial Work Platform from OER Services, LLC for BJCTA Chassis Room & Shop Bay	RESOLUTION NO.: 2018-06
	DATE: December 2017
	INITIATOR: Procurement Dept
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 Purpose/Objective:** To Authorize the Executive Director to procure one (1) Aerial Work Platform from **OER Services, LLC** for BJCTA Chassis Room & Shop Bay.
- 2.0 Description/Justification:** To provide one (1) new Aerial Work Platform for BJCTA Maintenance Facility. The platform will be used to provide extensive maintenance and repair service to buses.
- 3.0 Procurement Background:** On November 15, 2017, BJCTA issued Invitation for Bid - IFB #18-02 to procure one (1) Aerial Work Platform. **OER SERVICES, LLC** submitted the lowest price in the amount of \$41,030.63. This vendor also met the requested specifications within the IFB.
- 4.0 Policy Impact:** Expenditures exceeding \$25,000 must be approved by the Board of Directors.
- 5.0 Economic Impact:** The cost to provide one (1) new Aerial Work Platform must not exceed **\$41,030.63** for this platform.

6.0

Company	Cost
OER SERVICES, LLC	\$41,030.63
TECHNOLOGY INTERNATIONAL, INC.	\$52,525.00

- a) **Source Funding** – PM (5307) and Allocated Local Funding
- b) **Verified By** – Finance Dept.

- 7.0 Recommendations:** Authorize the Executive Director to procure one (1) new Aerial Work Platform from **OER SERVICES, LLC**.
- 8.0 Alternatives:** Do not procure platform.
- 9.0 Attachments:** None

Christy Howard

Christy Howard – Purchasing Agent



It's time to ride!

Birmingham-Jefferson County Transit Authority
2121 Rev. Abraham Woods, Jr. Blvd; Ste. 500 Birmingham, Alabama 35203
Phone (205) 521-0161 x117 Fax (205) 252-7633
Website: www.bjcta.org

Resolution No. 2018-06

Authorize the Executive Director to procure One (1) Aerial Work Platform from OER Services, LLC for BJCTA Chassis Room & Shop Bay.

WHEREAS, the Birmingham-Jefferson County Transit Authority (“BJCTA”) is a duly authorized public corporation established by the Alabama Legislature to provide public transportation in Jefferson County and the metropolitan area of Birmingham, Alabama; and

WHEREAS, Invitation for Bid - IFB #18-02 was issued to procure one (1) new Aerial Work Platform for BJCTA; and

WHEREAS, Two (2) companies responded to the proposal. All companies were responsive; and

WHEREAS, it is recommended that the BJCTA procure Aerial Work Platform from **OER SERVICES, LLC**; and

WHEREAS, **OER SERVICES, LLC** proposes to provide equipment in accordance with the attached cost within the proposal; and

WHEREAS, the Authority deems the proposal submitted by **OER SERVICES, LLC** to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the BJCTA as follows:

Section 1. The Executive Director is hereby authorized to procure one (1) Aerial Work Platform from **OER SERVICES, LLC**. This company will provide the Aerial Work Platform at a cost not to exceed **\$41,030.63**.

Section 2. This resolution is effective immediately upon approval and adoption.

Adopted: December _____, 2017

Tameka Wren, Chair

Attest: _____
Martin Weinberg, Secretary

**Birmingham-Jefferson County Transit Authority
STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION: Authorize the Executive Director to procure Six (6) Bus Shelters from Brasco International Inc. to be installed on the Magic City Connector route for BJCTA	RESOLUTION NO.: 2018 - 07
	DATE: December 2017
	INITIATOR: Procurement Dept
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 Purpose/Objective:** To Authorize the Executive Director to procure Six (6) Bus Shelters from **Brasco International Inc.** to be installed on the Magic City Connector route for BJCTA.
- 2.0 Description/Justification:** Six (6) Bus Shelters will be place along the new Magic City Connector route.
- 3.0 Procurement Background:** On October 23, 2017, BJCTA issued Request for Proposal RFP #18-01 to procure Six (6) Bus Shelters for the new Magic City Connector route. This vendor also met the requested specifications within the RFP.
- 4.0 Policy Impact:** Expenditures exceeding \$25,000 must be approved by the Board of Directors.
- 5.0 Economic Impact:** The cost to provide six (6) Bus Shelters must not exceed **\$34,800.00 total.**

6.0

Company	Cost / Per Shelter
BRASCO INTERNATIONAL INC	\$5,730.00
TOLAR MANUFACTURING COMPANY	\$8,880.00

- a) **Source Funding** – CMAQ Grant
- b) **Verified By** – Finance Department and Grants Department

- 7.0 Recommendations:** Authorize the Executive Director to procure Six (6) new Bus Shelters from **Brasco International Inc.**
- 8.0 Alternatives:** Do not Procure Bus Shelters
- 9.0 Attachments:** None

Darryl Grayson

Darryl Grayson– Purchasing Manager



It's time to ride!

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2121 Rev. Abraham Woods, Jr. Blvd; Ste. 500 Birmingham, Alabama 35203
Phone (205) 521-0161 x117 Fax (205) 252-7633
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Resolution No. 2018-07

Authorize the Executive Director to procure Six (6) Bus Shelters from Brasco International Inc. to be installed on the Magic City Connector route for BJCTA.

WHEREAS, the Birmingham-Jefferson County Transit Authority (“BJCTA”) is a duly authorized public corporation established by the Alabama Legislature to provide public transportation in Jefferson County and the metropolitan area of Birmingham, Alabama; and

WHEREAS, Request for Proposal – RFP #18-01 was issued to procure six (6) Bus Shelters for BJCTA; and

WHEREAS, Two (2) companies responded to the RFP. All companies were responsive; and

WHEREAS, it is recommended that the BJCTA procure Bus Shelters from **Brasco International Inc.**; and

WHEREAS, **Brasco International Inc.** proposes to provide equipment in accordance with the attached cost within the proposal; and

WHEREAS, the Authority deems the proposal submitted by **Brasco International Inc.** to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the BJCTA as follows:

Section 1. The Executive Director is hereby authorized to procure Six (6) Bus Shelters from **Brasco International Inc.** This company will provide the Bus Shelter at a cost **not to exceed \$34,800.00 total.**

Section 2. This resolution is effective immediately upon approval and adoption.

Adopted: December _____, 2017

Tameka Wren, Chair

Attest: _____
Martin Weinberg, Secretary

Birmingham-Jefferson County Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE / DESCRIPTION: Authorization to Provide “Free” Transportation Service to riders for all future Elections including Election Day – December 12, 2017.	RESOLUTION NO.: 2018-08
	DATE: December 11, 2017
	INITIATOR: Director of Communications
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **Purpose/Objective:** This action will authorize the Executive Director to implement “free non-partisan rides” for MAX riders on Election Day.
- 2.0 **Description/Justification:** The BJCTA desires to recognize that our citizens have the right to vote and provide public transportation for those choosing to exercise that right on December 12, 2017 and in the future.
- 3.0 **Procurement Impact:** N/A
- 4.0 **Policy Impact:** Free bus service must be approved by the Board.
- 5.0 **Economic Impact:** \$1140.69
- 6.0 **Recommendations:** Adopt resolution
- 7.0 **Alternatives:** Do not provide free rides on Election Day.
- 8.0 **Attachments:** None

Barbara Murdock, Executive Director

Resolution No. 2018- 08

Authorization to Provide Free Bus Service on December 12, 2017 – Election Day and future Elections

WHEREAS, the Birmingham-Jefferson County Transit Authority (“BJCTA”) is a public entity established by the Alabama Legislature to provide mass public transportation, and

WHEREAS, the BJCTA takes great pride in recognizing that our citizens have the right to vote; and

WHEREAS, the BJCTA’s Election Day transportation service honors the public right to vote and,

WHEREAS, this will assist Alabamians and Americans who choose to exercise that right,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Birmingham-Jefferson County Transit Authority, Jefferson Alabama.

Section 1. That the Executive Director be and is authorized to provide free public transportation service for the Election on December 12, 2017.

Section 2. That BJCTA will provide free rides on future State and General Election days.

Section 3. Riders in local cities are responsible for notifying operators during local elections.

Section 4. Riders are responsible for locating the bus stop closest to his or her polling place.

Section 5. That this resolution be adopted immediately upon approval.

Adopted:

Tameka Wren, Chairman

Attest: _____
Martin Weinberg, Secretary